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## Mechanical Drafter Resume

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### Job Objective

Seeking a position as a Mechanical Drafter within an organization which can offer me an opportunity to grow and enhance my skills.

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### Highlights of Qualifications:

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- Wide experience in developing design drafts for mechanical equipment
  - Outstanding knowledge of drafting tools and techniques
  - Profound knowledge of mechanical design guidelines
  - Proficient with AutoCAD, SolidWorks and Autodesk Inventor
  - Skilled in technical procedures related to drafting functions
  - Amazing ability to prepare 2D and 3D drawings
  - Immense ability to resolve design, technical, and operational issues
  - Uncommon ability to apply mathematical calculations such as decimals and fractions
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### Professional Experience:

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Mechanical Drafter  
URS Corporation, Savage, DC  
August 2007 – Present

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### Responsibilities:

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- Prepared drawings based on design specifications.
- Reviewed drawings for dimension and spelling correctness.
- Checked drawings of other Drafters and recommended necessary adjustments.
- Prepared Bills of Materials for assigned projects.
- Coordinated with Engineering and Manufacturing teams to discuss about design options.
- Maintained all design drawings in computer system.
- Provided product change suggestions to Manager.
- Performed functions of Draftsman and Detailer when needed.

Mechanical Drafter  
M Force Staffing Inc, Savage, DC  
May 2004 – July 2007

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### Responsibilities:

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- Prepared rough sketches for mechanical assemblies from verbal instructions.
  - Assisted in development of technical product information.
  - Performed drawing changes as per Change Order Process.
  - Assisted in setting manufacturing tolerances.
  - Selected components for product designs.
  - Reviewed design drawings before releasing to manufacturing departments.
  - Provided support in assembly floor during build phase.
  - Revised designs to eliminate operating deficiencies.
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### Education:

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Bachelor's Degree in Mechanical Engineering  
Midwestern State University, Wichita Falls, TX

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