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## Mechanical Estimator Resume

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### Job Objective

To obtain a Mechanical Estimator position with reputable company in which to use my past experience to become a valued member of the team.

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### Highlights of Qualifications:

- Vast mechanical estimating experience
  - Expertise in handling the entire mechanical portion of projects and cost analysis
  - Deep knowledge of construction materials, equipment and techniques
  - Proficiency in using Microsoft Suite, Timberline & Primavera products and estimating software applications
  - Ability to partner and framework arrangements
  - Ability to develop bid strategies and closing of mechanical estimates
  - Ability to prepare take-offs, schedules, budgets and price estimates
  - Ability to understand and contribute to risk and contingency assessments
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### Professional Experience:

Mechanical Estimator, August 2005 – Present  
Johnson Controls Inc., Olathe, KS

- Prepared estimates for Mechanical Engineering works from specifications.
- Assisted in the preparation of a procurement plan with the buying department to agree suppliers & sub contractors, terms & conditions and discount levels.
- Developed data base for mechanical equipment.
- Streamlined risk schedules to identify and quantify risks and mitigation measures.
- Ensured Company procedures and processes are implemented.
- Established and maintained good client relationships at all times.
- Ensured that the latest health & safety regulations and legislation are provided for within the estimate.

Mechanical Estimator, May 2000 – July 2005  
The Boldt Company, Olathe, KS

- Interpreted contract bid documents; defined and determined work areas that needed quotations.
  - Prepared tender prices and quantities from drawings and designs.
  - Calculated cost estimates for projects, compiled and analyzed data that influenced cost estimates.
  - Developed unit costs for labor items.
  - Analyzed and evaluated received quotations to select most competitive supplier.
  - Ensured quality while submitting more comprehensive alternative solutions for clients.
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### Education:

Bachelor's Degree in Mechanical, Nicholls State University, Thibodaux, LA

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