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## Media Consultant Resume

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### Job Objective

Seeking a position as Media Consultant where I can utilize my knowledge and experience in reputed organization.

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### Areas of Excellence:

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- Wide knowledge of both print and digital media and advertising
  - Proven record for meeting targets and deadlines
  - Ability to give public presentations
  - Ability to communicate effectively in person, via telephone, and in writing
  - Excellent analytical and organizational skills
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### Professional Experience:

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#### Media Consultant

Fedex, Spencer, IA, August 2005 – Present

- Managed new accounts and existing accounts.
- Imparted education and marketed clients on advertising options.
- Aided Account Executives and development of sales presentations.
- Handled planning of client promotions.

#### Media Consultant

Nikolus, Inc., Spencer, IA, May 2000 – July 2005

- Aided document production and client presentations.
  - Coordinated with key agency and client personnel.
  - Maintained detailed reports for each client.
  - Attended sales meetings, training programs and conferences.
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### Education:

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Bachelor's Degree in Business Administration

Loyola Marymount University, California, CA

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