
MEDIA EDITOR RESUME

Career Objective:

To be given the opportunity to use my education and past experiences as Media Editor to enhance the growth of company.

Summary of Qualifications:

- Ability to edit articles to ensure they are accurate, concise and comprehensive
 - Ability to use digital, video, mapping, social networking
 - Steep knowledge of market trends and multimedia
 - Good understanding of multimedia content delivery platforms
 - Familiarity with standard desktop and web-based tools
 - Superior writing and editing skills
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Work Experience:

- Media Editor, July 2007 – Present
 - Thomson Reuters, Waldron, AR
 - Formulated and established plans for media products.
 - Supervised key media products and coordinated in product research activities.
 - Researched benchmark competitive products and outlined Request for Proposals.
 - Hired apt resources and managed them.
 - Coordinated with editorial and technology partners and administered media.
 - Assisted marketing and sales.
 - Media Editor, March 2004– June 2007
 - John Wiley & Sons, Inc., Waldron, AR
 - Coordinated in regular editorial process.
 - Corresponded with media clients via phone and email.
 - Formulated and distributed daily planner.
 - Managed client needs and outlined articles and briefs.
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Education:

- Bachelor's Degree in Communications, Camden County College, Blackwood, NJ

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