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## Medical Auditor Resume

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### Job Objective

To secure a position with a reputable company in which to exercise my knowledge and training as a Medical Auditor.

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### Work Experience:

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Medical Auditor, August 2005 – Present  
Slidell Memorial Hospital, Madison, WI

- Performed prospective audits of revenue-generating departments throughout the hospital.
- Reviewed medical record documentation upon receipt of RAC/MIC requests and provided feedback of findings.
- Worked closely with RAC Coordinator to ensure timely review and submission of record requests and appeals.
- Maintained retrospective/defense audits with commercial carriers and prepared monthly reports.
- Performed patient request audits.
- Ensured compliance with governmental and payer regulations.

Medical Auditor, May 2000 – July 2005  
Aurora Health Care, Madison, WI

- Audited medical records and hospital bills and identified problems and opportunities for improvements.
  - Researched applicable regulatory and billing rules to ensure compliant billing of hospital bill accounts.
  - Assisted in the development of processes to ensure the underlying integrity of the billing systems.
  - Identified trends/charging issues and reported to supervisor.
  - Evaluated concurrent audit reports.
  - Supported department in submitting appeals.
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### Summary of Qualifications:

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- Sound experience in primary care nursing, medical records coding, case management, utilization review and third party defense audits
  - Good knowledge of ICD-9, CPT and HCPCS coding
  - Proficient with Microsoft Office applications
  - Familiarity with general Medicare billing regulations
  - Ability to work independently and with a team facility
  - Excellent personal relations and customer care skills
  - Strong communication, organizational, analytic skills
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### Education:

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Bachelor's Degree in Health Care Administration, Stony Brook University, Stony Brook, NY

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