
Medical Editor Resume

Job Objective

To work as Medical Editor in which to grow and expand in this field while becoming a valued member of your team.

Highlights of Qualifications:

- Remarkable experience with medical editorial
 - Huge knowledge of e-Learning content development
 - Deep knowledge of biopharmaceutical industry and pharmaceutical promotional review
 - Ability to read finalized anatomical pathology reports
 - Ability to edit medical information and reports from dictation
 - Ability to manage multiple projects
 - Excellent editing, analytical and conflict handling skills
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Professional Experience:

- Medical Editor, July 2007 – Present
 - Judge Group, Harrisonburg, VA
 - Handled editing and proofreading copy and handled materials.
 - Reviewed proofs and managed incorporation of author corrections.
 - Aided directing the establishment of creative designs.
 - Administered the development and enforcement of production schedules.
 - Assisted the team and enforced production of editorial items.
 - Coordinated with editorial colleagues and account teams.
 - Medical Editor, March 2004– June 2007
 - The Boss Group, Harrisonburg, VA
 - Evaluated clients' training requirements.
 - Assisted Subject Matter Experts and analyzed content design approaches.
 - Established effective evaluation instruments.
 - Proofed e-Learning courses and medical education programs.
 - Formulated e-Learning scripts and storyboards.
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Education:

- Bachelor's Degree in Healthcare Management, Missouri Western State University, Saint Joseph, MO

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