
Medical Insurance Specialist Resume

Job Objective

Seeking work as a Medical Insurance Specialist so I can use my skills and past experiences to better the company. Bringing specialized knowledge to the table to also improve your company with my skills

Highlights of Qualifications:

- Admirable experience in developing and executing various pharmaceutical manufacturer programs
 - Sound knowledge of billing and verification processes
 - Deep knowledge of Medicare billing process
 - Immense ability to train subordinate staff
 - Exceptional ability to evaluate all coverage requirement
 - Amazing computer system skills
 - Skilled in ICD-9 and CPT-4 coding
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Professional Experience:

Medical Insurance Specialist
Programs, Inc., Houston, TX
May 2006 – Present

- Evaluated various coverage requirements for current and prospective customers.
- Documented all communication with insurance carriers and prospective and present customers.
- Supervised efficient working of personnel within required timeframe.
- Coordinated with public and employees in an appropriate manner.

Medical Insurance Specialist
Gonzaba Medical Group, Houston, TX
March 2003 – April 2006

- Monitored request for payments and managed all communication with patients.
 - Administered and resolved all guarantor payments and resolved all discrepancies.
 - Managed reimbursement claims and ensured payments according to contract terms.
 - Evaluated all denied claims by coordinating with payer and appeal process.
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Education:

Bachelor's Degree in Business Administration
Sacramento City College, Sacramento, CA

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