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## Mental Health Advocate Resume

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### Job Objective

Seeking a Mental Health Advocate position in an organization where I can utilize my skills and be an asset to the employer.

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### Highlights of Qualifications:

- Excellent experience in administering patients with mental health issues
  - Sound knowledge of psychotropic medications
  - Profound knowledge of chronic mental illnesses
  - Ability to prepare reports for every individual patient coming to the facility
  - Ability to provide crisis intervention counseling
  - Proficient in managing cases of substance abuse
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### Professional Experience:

Mental Health Advocate  
The Whole Person, Bohemia, NY  
August 2012 – Present

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### Responsibilities:

- Administered incoming calls coming from members and providers for care activities.
- Evaluated inpatient and outpatient for various behavioral health issues.
- Established appropriate treatment sessions for patients as per their requirement.
- Assisted in the registration of the participants for any advocacy cases.
- Provided assistance to patients to file any claim or benefits.
- Coordinated with facility staff and outpatients to identify new way of treatment.

Mental Health Advocate  
PRIDE Health, LLC, Bohemia, NY  
May 2009 – July 2012

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### Responsibilities:

- Coordinated with funding agency and managed a caseload of cases.
  - Conducted interviews with consumers and performed bio psychosocial assessment.
  - Developed family plan after analyzing the data for patients.
  - Maintained record of various activities and events on the log.
  - Participated in staff and supervised committee meetings.
  - Attended staff meetings as per the required schedule.
  - Monitored various educational seminars and ensured compliance to regulations.
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### Education:

Bachelor's Degree in Social Work  
Central Michigan University, Mount Pleasant, MI

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