
Municipal Engineer Resume

Job Objective

To obtain a Municipal Engineer position in well-known establishment that will help to further boost my career.

Highlights of Qualifications:

- Vast experience in municipal planning, design, contract administration and project management
 - Familiarity with wastewater collection systems, new and rehabilitated pipelines, pump stations, gravity sewers
 - Proficient with AutoCAD, AutoCAD Civil 3D, ERP systems, SAP, LDD, OTHYMO, XP SWMM, PC SWMM, and HEC RAS
 - Operational knowledge of various municipal financial programs
 - Expertise in managing storm water and sewer water
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Professional Experience:

Municipal Engineer, August 2005 – Present
Ayres Associates, Leaburg, OR

- Designed municipal infrastructure such as sewer lines and storm water systems.
- Developed master plans for municipal infrastructure and prepared reports for storm water management.
- Managed project and ensured that it was prepared on time.
- Provided technical support to project members and engineers.
- Coordinated with contractors, clients and regulatory authorities to complete project.
- Maintained good working relationships with client and ensured that business was developed according to their needs.

Municipal Engineer, May 2000 – July 2005
Tetra Tech, Leaburg, OR

- Prepared all engineering documents and provided equipment schedules.
 - Ensured that all documents were in accordance to government codes.
 - Managed project budget and ensured that project was completed as per schedule drafted.
 - Prepared construction bids, participated in pre bid conferences and evaluated post bids documents.
 - Monitored all client billings and ensured that all outstanding receivables were maintained.
 - Assisted Office Manager in pre-project presentation and promotions that were carried for project.
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Education:

B.S in Civil Engineering, Rio Hondo College, Whittier, CA

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