
NURSE AUDITOR RESUME

Career Objective:

Inspiring Nurse Auditor seeking employment with challenging organization in which to enhance my experience in the field and to help company meet long-term goals.

Summary of Qualifications:

- Excellent knowledge of clinical auditing and experience with internal auditing and case management
 - Sound knowledge of acute hospital charge and posting practices charge bundling
 - In-depth knowledge of medical terms and records
 - Proficiency with PC applications, specifically MS Office
 - Ability to interpret, analyze and apply complex rules and regulations
 - Ability to effectively handle multiple priorities and deadlines
 - Detail oriented with strong math skills
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Work Experience:

Nurse Auditor, August 2005 – Present
Advanced Pharmacy Concepts, Lewisburg, PA

- Conducted desk audits and onsite audits of health plans.
- Analyzed sources of error in quality and compliance reporting.
- Worked with a multidisciplinary team of health professionals.
- Reviewed patient billing correctly.
- Generated reports of audit results.
- Adhered to government regulations on medical quality and compliance.

Nurse Auditor, May 2000 – July 2005
University Medical Center, Lewisburg, PA

- Enhanced charge and coding processes accurately and coordinated with patients and doctors.
 - Prepared pre-billing charge reports.
 - Established techniques to prepare documents, and track and communicate regarding findings.
 - Participated in departmental quality improvement projects.
 - Maximized excellence in customer service by utilizing analytical and interpersonal skills.
 - Cooperated among varied workforce and patients.
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Education:

Bachelor's Degree in Nursing, Stonehill College, Easton, MA

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