

OCCUPATIONAL SAFETY AND HEALTH INSPECTOR RESUME

Summary:

A dynamic individual with knowledge on advanced occupational safety techniques and other procedures and practices; uses developmental strategy and tactics; can effectively convey information to a variety of audiences regardless of demographics, highly organized and dynamic; possesses innate physical strength and agility; has exceptional analytical and evaluation skills; gives sound and timely decisions; can multi-task and think clearly even in a pressure-driven and emergency situations.

Professional Experience:

Occupational Health Inspector January 2007 – Present
ABC Health Services, New York

Responsibilities:

Inspected regularly all areas of workplace to ensure safe and healthy working conditions for the employees.
Interviewed employees regarding their workplace if there are any hazards to their working conditions.
Conducted tests and inspections if all machinery and equipment are complying with the safety standards.
Organized training programs for employees in order to inform them of safety precautions and work methods.
Informed employers regarding any hazards found in the workplace and should perform preventive actions.
Assistant Health Inspector May 2004 – December 2006
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Education:

Masters Degree in Industrial Safety Engineering
University of New York, 1999
Bachelor of Science in Occupational Principles Studies
University of New York, 1997

Skills/Certifications:

- Strong leadership and teamwork attributes
- Excellent organizational skills
- Proficient in computer skills
- Excellent communication skills

Associations/Organizations:

American Society of Safety Engineers, Member
American Industrial Hygiene Association, Member
Knowledge of Federal Aviation Regulations (FARs)
Proficiency in database software (Oracle, SAP)
Proficiency in Mac and PC operating systems
Proficiency in MS Office (Word, Excel, Outlook, PowerPoint) applications (Win 98, 2000, XP, Vista, Windows version 7)
Proficiency in technology computing
Excellent oral and written English communication and Spanish skills

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