
OPERATING ENGINEER RESUME

Summary:

A strong visionary who has the leadership, motivation and willpower to effectively lead and direct a team of sales professionals to share his visions in the expansion of sales opportunities; has built and maintained relationships with companies belonging to specific vertical industries; has fostered business development initiatives with both channels and end-users; has promoted products and services and implemented proven sales strategies utilizing a slew of marketing channels; has worked hand-in-hand with the marketing team, technical support, admin and creative team to achieve effective, measurable, real-time and high-impact approaches to maximize revenue performance; has a solid background in advertising and marketing which is extremely crucial to the success and future growth of the company.

Professional Experience:

Operating Engineer January 2007 – Present
Omaha Builders Inc., New York

Responsibilities:

- Conducted regular maintenance schedule of machine equipment such as cleaning, lubricating, and checkups of wear and tear parts.
- Conducted repairs on facilities machines in order to run as soon as possible after the repairs.
- Coordinated assistants in inspections to ensure all systems are in good proper working condition.
- Handled the requisition of parts and services needed to support the repairs and parts needed to be replaced.
- Handled inventory of all machine equipment used in the facilities and the requisition of new machines.

Building Operating Engineer June 1999 – August 2004
Dawson Builders Inc., New York

Responsibilities:

- Upgraded the electrical system with state of the art machines to ensure accurate reading in the usage of electricity in the facilities.
- Reviewed newly developed machines in order to determine if the company can acquire them to be used to further improve productivity.
- Handled the training schedules of newly hired technicians and operators of the machine to ensure high quality of production.
- Maintained inventory of stocks and supplies to facilitate continuous efficiency in the building sites.
- Implemented guidelines and policies which are to be strictly followed by the employees.

Building Operating Engineer February 1999 – May 2004
High Mile Construction Corp., New York

Responsibilities:

- Conducted regular maintenance schedule of machine equipment such as cleaning, lubricating, and checkups of wear and tear parts.
- Conducted repairs on facilities machines in order to run as soon as possible after the repairs.
- Coordinated assistants in inspections to ensure all systems are in good proper working condition.
- Handled the requisition of parts and services needed to support the repairs and parts needed to be replaced.
- Handled inventory of all machine equipment used in the facilities and the requisition of new machines.

Building Operating Engineer June 1999 – August 2004
Dawson Builders Inc., New York

Education:

Masters Degree in Civil Engineering
University of New York, 1995

Bachelor of Science in Civil Engineering
University of New York, 1993

Skills or Certifications:

- Strong leadership and teamwork attributes
- Excellent time management and organizational skills
- Proficient in computer skills
- Ability in supervisory principles and techniques

- Detail-oriented task completion
- Proficient in MS Office and other necessary applications
- Excellent in oral and written communication skills as well as presentation skills

Associations or Organizations:

Dean's Lister, University of New York, 1995
Senior Member, MBA Association, 1999
American Society of Civil Engineers, Secretary

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