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# ORACLE HRMS BUSINESS ANALYST RESUME

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## Career Goal:

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Seeking the position of Oracle HRMS Business Analyst to share my expertise in Oracle HRMS< Payroll and Workflow modules

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## Technical Skills:

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Expertise in Oracle tools:

- TOAD
- SQL Developer

Specialist in case tools:

- Rational Rose
- UML

Quick and excellent in front end tools:

- Visual Basic
- Power Builder

Agile and immaculate in web services:

- SOAP
- WSDL

Cognitively expert in ERP Oracle applications:

- HR
- SSHR
- AP

Dexterity in Oracle financial components:

- AR
- FA
- GL

Functional knowledge of Oracle Payroll concepts:

- Fast Formulas
- PMS
- Oracle Learning Management

Immense abilities to:

- Use reporting tools such as Crystal Reports
- Implement template configuration and support resource planning

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## Relevant Experience:

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Oracle HRMS Business Analyst  
ADT Security Services  
January 2012 – Present  
Dunseith, ND

- Implemented HRMS suite and supported HRMS business flows.
- Conducted requirements gathering and business mapping activities.
- Assisted in functional analysis and created HRMS solutions.
- Participated in scoping study and documented business baselines.
- Prepared setup documentation and administered SSHR processes.
- Installed and configured workflows utilizing AME and Personalization.
- Modified approval groups and created HR seeded processes.
- Formulated payment methods and updated custom security profile.

Oracle HRMS Business Analyst

Helix Energy Solutions Group, Inc.  
November 2010 – January 2012  
Houston, TX

- Conducted user training sessions and CRP reviews.
- Provided support to business users for CRP and UAT activities.
- Designed test scripts and assisted in functional testing.
- Tested HRMS modules and supported Oracle Payroll applications.
- Executed payroll policies and maintained Oracle platforms.
- Assisted in business analysis and formulated Oracle HRMS requirements.
- Supported EIS Reporting and reviewed existing system configurations.
- Participated in understanding of Oracle personalization and extensions.

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### **Educational Background:**

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Master's Degree in Computer Science  
Fashion Careers of California College  
August 2008 – May 2010  
San Diego, CA

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