
Order Picker Resume

Job Objective

Seeking a job as Order Picker in which my expertise, skills and dedication can help in the prosperity of the organization.

Highlights of Qualifications:

- Highly experienced in picking, sorting, packing and moving customer orders
 - Profound knowledge of established safety policies, OSHA standards and housekeeping activities
 - Outstanding knowledge of basic math, RF units, warehouse operations and manufacturing process
 - Familiarity with using hand tools, powered machines and inspection equipments
 - Ability to interpret and follow oral and written instructions, efficiently
 - Ability to read and write simple correspondence, properly and accurately
-

Professional Experience:

Order Picker
Fortune Brands Home & Security, Inc., Secaucus, NJ
August 2012 – Present

Responsibilities:

- Determined and selected items from the warehouse based on pick lists.
- Picked, packed and weighed customer-specific orders, properly and accurately.
- Labeled, loaded, and transported customer orders to designated area.
- Performed quality inspection and matching of customer orders prior to delivery.
- Followed OSHA standards and government laws and complied with company policies and practices, as applicable.
- Received and arranged warehouse supplies and maintained cleanliness of work area.

Order Picker
Valmont Industries, Secaucus, NJ
May 2009 – July 2012

Responsibilities:

- Picked, weighed, and packed correct type and quantity of items based on customer orders.
 - Labeled, stacked, and loaded customer-specific orders for delivery.
 - Prepared and maintained accurate and timely records related to inventory and customer orders.
 - Operated and maintained pallet jacks, hand-held RF scanners, and radios as assigned.
 - Cleaned and tidied job site and maintained warehouse safety and security.
 - Interpreted and complied with government standards and company policies, as applicable.
-

Education:

High School Diploma
Morgan Park Academy, Chicago, IL

[Build your Resume Now](#)