

---

## Outbound Sales Representative Resume

---

### Job Objective

Experienced Outbound Sales Representative looking for position with reputable organization.

---

### Highlights of Qualifications:

---

- Remarkable call center outbound sales and retail sales experience
  - Ability to nurture relationships and interpret complex information
  - Ability to meet time lines and superior inbound and outbound sales skills
  - Ability to respond promptly to customer needs
  - Ability to respond to requests for service and assistance
  - Ability to deliver product and training presentations to Customers via the phone
  - Strong customer service skills
  - Excellent 'closing' phone skills
  - Superior communication and presentation skills
- 

### Professional Experience:

---

Outbound Sales Representative  
Automatic Data Processing Inc., Wendell NC  
November 2006 – Present

- Demonstrate a good work ethic and contagious passion for your job.
- Coordinated with callers and achieved desired outcomes.
- Managed to exceed client driven performance indicators.
- Handled other assigned duties.

Outbound Sales Representative  
Gateway Energy Services Corporation, Wendell NC  
February 2001 – October 2006

- Managed outbound telephone sales calls and generated leads
  - Justified sales goals.
  - Coordinated for Health Insurance.
  - Executed orders according to the requirement of the client.
- 

### Education:

---

Bachelor's Degree in Business Administration  
Colby College, Waterville, ME

[Build your Resume Now](#)