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## Parent Volunteer Resume

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### Job Objective

An energetic and passionate Parent Volunteer seeking work within your reputed organization.

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### Highlights of Qualifications:

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- Sound knowledge of school programs
  - Familiarity with record keeping procedures
  - Ability to interact well with children and program staffs
  - Ability to work with diverse populations
  - Ability to provide volunteering independently and as a team
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### Professional Experience:

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Parent Volunteer  
Allina Health System, Jordan, MT  
August 2007 – Present

- Planned and coordinated school events.
  - Recruited parent volunteers to support events.
  - Provided support to summer and afterschool programs.
  - Conducted workshops and other activities as needed.
  - Organized parent connection program activities.
  - Reviewed and recommended improvements to volunteering programs.
  - Implemented volunteer management initiatives.
  - Maintained records on daily volunteering activities.
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### Education:

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High School Diploma  
Mendocino High School, Mendocino, CA

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