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## Park Superintendent Resume

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### Job Objective

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To acquire Park Superintendent position in which my skills and years of experience can help to increase the positive track record of the organization

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### Highlights of Qualifications:

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- Remarkable experience of working in Municipal Parks
  - Huge knowledge of park maintenance, park facility maintenance, fertilization and city organization
  - Deep knowledge of landscape maintenance and maintenance of specialized equipment
  - Familiarity with principles of park administrative management
  - Ability to administer varied staff and operate equipments
  - Ability to carry out park improvement labor and manage with public
  - Ability to install landscapes, sprinkling systems and park amenities
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### Professional Experience:

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Park Superintendent

Texas Parks and Wildlife Department, Sunizona, AZ

September 2006 – Till Date

- Administered organization, staffing and operational activities.
- Coached Division Supervisors and personnel.
- Monitored development of implementation plans.
- Analyzed results and monitored program planning activities.
- Handled expenditure requests and executed fiscal administration.
- Aided formulation of Division and Capital Improvement Project budget.
- Maintained equipment inventory and assisted Director of Buildings and Grounds.

Park Superintendent

National Park Service, Sunizona, AZ

March 2001 – August 2006

- Managed inspection, maintenance and construction of parks.
  - Supervised parks maintenance staff.
  - Carried out evaluations and documented tasks.
  - Administered grounds maintenance and safety programs.
  - Aided park construction and improvisation projects.
  - Maintained records and handled administrative activities.
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### Education:

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Bachelor's Degree in Parks And Recreation

St. Philip's College, San Antonio, TX

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