
Peer Support Specialist Resume

Job Objective

Seeking a position with a growing company where my training as a Peer Support Specialist, education and experiences can be put to good use.

Highlights of Qualifications:

- Admirable experience in working as Peer Support in a community environment
 - Deep knowledge of mental health services
 - Operational knowledge of computer applications
 - Exceptional ability to multitask and prioritize work
 - Sound ability to work independently
 - Excellent customer services skills
 - Good communication skills in both oral and written forms
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Professional Experience:

Peer Support Specialist
UnitedHealth Group, Gervais, OR
May 2006 – Present

- Assisted all patients suffering from serious mental illness and assisted in overcoming obstacles.
- Coordinated with consumers and promoted recovery for all patients and prepared activities accordingly.
- Participated in various self help groups and provided support on various housing sites.
- Performed various activities on consumer lounge and ensured a neat and clean area.
- Provided customers with various living skills such as accessing public transport and provided natural support.
- Maintained billing records and prepared daily billing logs to senior management.
- Monitored filing systems for various consumer run cycling programs.

Peer Support Specialist
Pines Behavioral Health, Gervais, OR
March 2003 – April 2006

- Developed and assisted in promoting various health recovery programs.
 - Provided support to peer support and participated in various vocational services.
 - Designed various career opportunities and provided on job training.
 - Prepared various training programs and related workshops for patients.
 - Administered employees and informed employer of disability of consumers.
 - Coordinated with consumers for managing community resources.
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Education:

High School Diploma
Francis W. Parker High School, Chicago, IL

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