

# PERFORMANCE ANALYST RESUME

## Job Objective:

A Position as Performance Analyst.

## Highlights of Qualifications:

- Sound knowledge of Database management
- Ability to prepare daily, weekly, monthly, and on-demand reports.
- Ability to identify and assess strategic risks and opportunities
- Ability to create charts, graphs and tables)
- Ability to collect and analyze data

## Professional Experience:

Performance Analyst  
Technisource, Colorado Springs, CO  
August 2005 – Present

- Managed and maintained reporting data mining activities.
- Monitored account opening and closings and evaluated the impact of client guideline changes.
- Measured and reported on key performance indicators using defined criteria.
- Analyzed and examined current reports run by National and COR Retail Reporting Manager.

Performance Analyst  
US Cellular, Colorado Springs, CO  
May 2000 – July 2005

- Suggested creative and innovative ways to improve existing reports.
- Conducted and performed research to provide sales process improvements.
- Worked extensively with Reporting Manager and Operations team.
- Identified opportunities to improve efficiency and improve sales performance for all Retail Channels.

## Education:

Bachelor's Degree in Information Technology  
Idaho State University, Pocatello, ID

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