
Pharmacy Technician Volunteer Resume

Job Objective

Seeking employment as Pharmacy Technician Volunteer within your esteemed organization.

Highlights of Qualifications:

- Extensive experience of volunteering in pharmacy
 - Deep knowledge of pharmacy policies
 - Familiarity with medical terminologies
 - Wide knowledge of customer service operations
 - Ability to work in busy atmosphere and changing environment
 - Ability to take directions and work accordingly
 - Ability to respect age specific needs of patients
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Professional Experience:

Pharmacy Technician Volunteer
Martha Jefferson Hospital, Denver, CO
August 2007 – Present

- Prepared and dispensed medicines as per prescription orders.
 - Prepared prescription label with dosages and expiry date and fixed it in medicine container.
 - Contacted physician's office for any questions regarding prescriptions.
 - Ensured that pharmacy was kept clean and organized.
 - Processed refills when requested.
 - Updated patient information in pharmacy database.
 - Answered phone calls and operated cash register.
 - Informed volunteers about pharmacy policies and procedures.
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Education:

Bachelor's Degree in Pharmacy
St. Cloud State University, Saint Cloud, MN

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