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## Photo Producer Resume

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### Job Objective

Dedicated and hard-working Photo Producer seeking position with organization that will allow me to utilize my skills to their fullest.

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### Summary of Qualifications:

- Strong experience in producing lifestyle shoots
  - Sound knowledge of the graphic designs
  - Profound knowledge of the production schedule
  - Familiarity with photo research, selection, and image adjustment
  - Ability to maintain relations with the photographers in the industry
  - Ability to resolve all problems occurring in the photo shoot
  - Proficient with Adobe Photoshop
  - Willingness to work through challenging production schedule
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### Work Experience:

Photo Producer, April 2008 – Till Date

Martha Stewart Living Omnimedia, Inc., Albuquerque, NM

- Coordinated with the art department, photo editor and the other teams to create a schedule for photography.
- Monitored the monthly calendar for the photo shoot and publish it in accordance to the same.
- Hired photographers for the work by taking work estimates and ensured that the work is done according to the budget.
- Assisted the junior photo editor in ensuring that the invoices are tracked and processed according to the policies of the publishing industry.
- Performed all the necessary action prior to the shoot such as finalizing the location, hiring models and stylists for the shoot.

Photo Producer, January 2004 – March 2008

StartUpHire LLC, Albuquerque, NM

- Supported the photography shoots by direction in the shoot.
  - Facilitated visa and other travel documents required for the travel of the production team and the models.
  - Evaluated the photographs and ensured that they are of high quality and according to the requirement of the client.
  - Ensured that all the projects are completed within the time frame and allocated budget.
  - Resolved any issues in the project and discuss it with others to develop an effective way.
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### Education:

Bachelor's Degree in Photography, Eastern Oklahoma State College, Wilburton, OK

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