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## Photo Specialist Resume

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### Job Objective

Seeking a position as Photo Specialist in which my abilities and experience can aid in the growth of the company.

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### Highlights of Qualifications:

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- Admirable experience of managing photo archives and working with professional cameras
  - Thorough knowledge of Windows and MAC system
  - Operational knowledge of photo manipulation software
  - Immense ability to maintain confidentiality of data
  - Sound ability to manage multiple projects and prioritized work
  - Proficient in managing effective research
  - Familiarity in audio visual equipments
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### Professional Experience:

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Photo Specialist  
PETA, Hingham, MA  
May 2006 – Present

- Administered all photo requests from all departments and associated affiliates.
- Maintained records of rights and sourcing of all photos.
- Managed library of audio and visuals.
- Coordinated with various departments and procured photos from outside departments as well.
- Performed basic maintenance on DSLR cameras.

Photo Specialist  
Photo Adapter, Hingham, MA  
March 2003 – April 2006

- Ensured appropriate finishing of all photos.
  - Maintained and adapted to latest digital trends.
  - Managed and operated various photo lab equipments.
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### Education:

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High School Diploma  
Chaparral High School, Scottsdale, AZ

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