
Pit Clerk Resume

Job Objective

To obtain a Pit Clerk position and utilize my experience and skills for the successful completion of each job task.

Work Experience:

Pit Clerk

Trump Entertainment Resorts, Portland, OR

May 2004 – Present

- Performed the specific duties of the pit clerk position as assigned per daily schedule.
- Prepared and transmitted documentation to casino pit functions.
- Retrieved customer credit information on CRT.
- Verified patron signatures and acted as the accounting representative.
- Managed to train departmental personnel in the functions of pit clerk position.
- Participated in the daily reconciliation of the area assigned.

Pit Clerk

Penn National Gaming, Portland, OR

March 2002– April 2004

- Ensured accurate creation and entry of player club accounts.
 - Entered customer ratings into table games system.
 - Verified customer credit and issued markers.
 - Monitored and reported cash transactions.
 - Verified signatures and identification on markers.
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Summary of Qualifications:

- Outstanding experience as pit clerk in a casino industry
 - Sound knowledge of tracking the average bets made by players
 - Interacting skills with pit bosses and floor staff in a casino
 - Ability to supervise and manage casino
 - Ability to review betting histories
 - Sound working knowledge of distribution identification of markers
 - Ability to build relationships with casino clients
 - Ability to ensure the integrity of casino financial operations
 - Proficient computer applications and data entry activities
 - Excellent adaptability to changing working needs and hours
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Education:

Associate Degree in Commerce

Owens Community College, Perrysburg, OH

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