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## Post Producer Resume

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### Job Objective

Post Producer seeking full-time position with company in which to enhance my career and bring value to company.

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### Highlights of Qualifications:

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- Remarkable experience working with advertising post production
  - Profound knowledge of the post production process such as editorial , animation, audio and visual
  - Exceptional knowledge of the interactive production process
  - Familiarity with 2-D & 3-D animation, conform, audio, music and visual F/X
  - Ability to meet the requirements of the demanding clients
  - Ability to tell a great story (visually and written)
  - Familiarity in using Adobe Photoshop and Illustrator
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### Professional Experience:

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Post Producer, April 2008 – Till Date

Philadelphia Post House, Moncks Corner, SC

- Managed the entire project from the bidding process to the shipping of the final output.
- Prepared reports of the cost by tracking it regularly and ensured that project is within the budget till its completion.
- Maintained the program by performing regular troubleshooting to ensure its smooth performance.
- Monitored the production process and completed various projects at one time.

Post Producer, January 2004 – March 2008

Jigsaw Editorial House, Moncks Corner, SC

- Coordinated with the client on the project and ensured that his requirements are met.
  - Updated the client regularly with the status of the project and the budget constraints.
  - Prepared reports on the bids made and the actual calculations.
  - Ensured that the client is satisfied with the project quality and meets his demands.
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### Education:

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Bachelor's Degree in Visual Communications, Goshen College, Goshen, IN

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