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## Postal Worker Resume

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### Job Objective

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Pursuing the opportunity to enhance my career and use my skills to their fullest by securing a Postal Worker position with reputable company.

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### Highlights of Qualifications:

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- Exceptional ability to quickly check names and numbers
  - Strong ability to memorize postal distribution procedures
  - Excellent written and oral communication skills
  - Excellent physical strength
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### Professional Experience:

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Postal Worker  
Matheson Postal Services, Inc., Akron, OH  
February 2005 – Present

- Assured that postal mails were collected, sorted and delivered on time.
  - Delivered mail, collected payments, operated mail trucks and worked at sorting centers.
  - Worked at post offices and sold postal services.
  - Delivered mail back to post office if required.
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### Education:

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High School Diploma  
Madison Junior High School, Rexburg, ID

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