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## Press Officer Resume

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### Job Objective

Seeking long-term Press Officer Position in which my professional experiences and special qualifications will help encourage the growth of both my organization and myself.

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### Highlights of Qualifications:

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- Huge working knowledge in publication and media setting
  - Extensive knowledge of current political and governmental affairs
  - Exceptional knowledge of generating news stories and developing news.
  - Proficient with MS office applications
  - Excellent familiarity with local media, society and culture
  - Exceptional written and verbal skills
  - Ability to deliver unambiguous and detailed news and stories for publication
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### Professional Experience:

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#### Press Officer

The Press-Enterprise Classified Ad, Ashburn, VA  
August 2005 – Present

- Prepared news articles and press releases.
- Responded to journalists' enquiries.
- Coordinated with the press and broadcast media on a daily basis.
- Monitored broadcast and press coverage.
- Organized press conferences, media interviews and news briefings
- Updated on current events, issues and public opinions.

#### Press Officer

Woolverton Printing, Ashburn, VA  
May 2000 – July 2005

- Managed company websites and media department.
  - Developed and maintained press and media contacts.
  - Implemented strategies for media coverage to publish news and press releases.
  - Developed media statements on multiple issues and distributed to target media.
  - Drafted and distributed press releases to target media.
  - Organized and attended press conferences and press briefings.
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### Education:

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Bachelor's Degree in Journalism  
Camden County College, Blackwood, NJ

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