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## Private Equity Associate Resume

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### Job Objective

To obtain a Private Equity Associate position in a company that will allow me to grow with the company.

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### Summary Skills:

Remarkable experience in investment banking, and finance consulting  
Exceptional knowledge of finance, accounting and private equity practices  
In-depth knowledge of financial theories and tools  
Good understanding of terms in private equity and investment markets  
Skilled in developing and using financial statement analysis and financial modeling  
Proficient in MS software applications (Excel, PowerPoint, Access and database management software)  
Ability to multitask and excellent problem solving skills  
Strong analytical and communication skills  
Ability to work both independently and in teams

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### Work Experience:

Private Equity Associate, August 2005 to till date  
Fifth-Third Bank, Elmhurst, IL

- Estimated projections and expense ratios and meeting investor regulatory and tax reporting.
  - Maintained books and records, valuation of publicly traded and non-public investment portfolios.
  - Prepared quarterly GAAP basis financial statements for the Partnerships.
  - Prepared and administered the Partnership's activities including capital calls and distributions, management fees and investment purchases and sales.
  - Prepared cash flow statements, schedules of investments and footnotes.
  - Identified and resolved partnership legal, tax and accounting issues; foreign and non-resident partner withholding tax consequences.
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### Education:

Bachelor's Degree in Finance, Montclair State University, New Jersey, NJ

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