
Private Investigator Resume

Job Objective

To be given an opportunity to work as a Private Investigator to put my years of training and experience to work for good of company.

Highlights of Qualifications:

- Huge surveillance experience in the insurance industry
 - Ability to sit for extended periods of time
 - Ability to move easily within the confines of a car
 - Ability to tolerate temperature extremes during long periods of surveillance
 - Ability to work closely with supervisory personnel
 - Strong computer and internet skills
 - Excellent communication skills, both oral and written
 - Proficiency in operating cameras, computers, fax machines, radios and other equipment.
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Professional Experience:

Private Investigator
Coburn Investigative Agency, Phoenix, AZ
August 2005 – Present

- Explained the range of services offered to prospective clients.
- Organized the meetings with clients to gain necessary information to carry out the investigation.
- Maintained the records, provided evidence and compiled reports for clients.
- Compiled all licensing requirements for self and employees.
- Recruited, trained and supervised the employees.

Private Investigator
Meridian Investigative Group, Phoenix, AZ
May 2000 – July 2005

- Performed the field investigations.
 - Took part in the development of investigative plans of action.
 - Conducted the in-person interviews.
 - Conducted the covert surveillance and field investigations with a concentration on insurance fraud.
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Education:

Bachelor's Degree in Criminology
Mountain State University, Beckley, WV

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