
Private Security Officer Resume

Job Objective

Seeking an opportunity by filling a Private Security Officer position to help the right organization boost productivity and benefits.

Highlights of Qualifications:

- Excellent customer service and communication skills
 - Good organizational and interpersonal skills
 - Outstanding ability to interact effectively at various social levels and across diverse cultures
 - Remarkable ability to handle sensitive and confidential information
 - Uncommon ability to work independently
-

Professional Experience:

Private Security Officer
Alliedbarton Security Services, Bound Brook, NJ
August 2005 – Present

- Observed and reported incidents and suspicious activity.
- Monitored access to buildings, grounds and parking lots.
- Prepared logs, reports and other security documents.
- Investigated any criminal and non-criminal activities.
- Responded to general calls for service, such as accessing locked buildings and provided escorts.
- Assisted in educating new and current employees on safety and security policies and procedures.

Private Security Officer
Triton Security Inc., Bound Brook, NJ
May 2000 – July 2005

- Protected hospital assets and safeguarded the physical welfare of patients, employees, and the public.
 - Handled emergency calls for assistance.
 - Provided nighttime escorts to ensure safety of employees and visitors.
 - Conducted initial investigations of reported security and safety incidents and prepared security reports.
-

Education:

Bachelor's Degree in Criminal Justice
Los Angeles Southwest College, Los Angeles, CA

[Build your Resume Now](#)