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# PROCESS ENGINEER RESUME

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## Summary:

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A highly dedicated and motivated professional with years of experience as a process engineer; with proven expertise in the process industry; a top-caliber professional that displays high rate knowledge and expertise in design process, improvement and developmental process for a business or an organization; has an excellent time management skills; recognized as a good leader and good follower; has an excellent interpersonal skills; communication skills both in oral and in writing

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## Professional Experience:

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Senior Process Engineer January 2007 – present  
Georgia Tech, Atlanta, GA

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## Responsibilities:

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Formulated economical processes to create vast product that is dependable for the society or individuals.  
Assessed existing data to determine if there are some research and other information needed.  
Conducted process growth test and development experiments.  
Devised reports, charts and diagrams of product processes.  
Organized new production units for modifying and upgrading new and existing processes.  
Evaluated raw materials and its availability.  
Junior Process Engineer May 2004– January 2007  
Fellowes, Itasca, IL

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Junior Process Engineer May 2004– January 2007  
Fellowes, Itasca, IL

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## Education:

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Master of Science in Engineering, Stanford University, CA, 1999  
Bachelor of Science in Chemical Engineering, Stanford University, CA, 1997

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## Skills:

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- Driven and determined
- Good communication skills, both written and verbal
- A creative approach to new campaigns
- Good negotiating and interpersonal skills
- Strong organizational skills
- Commercial awareness, for analyzing data
- Good numeracy skills and a knowledge of statistics
- A high standard of computer literacy

## Awards and Honors:

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Dean's Lister, Stanford University, 1997  
Passer, Professional License Exam for Engineers, 1999

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