
Professional Services Consultant Resume

Job Objective

Seeking to obtain a Professional Services Consultant position with an organization where I can utilize my skills and be an asset to the employer.

Areas of Excellence:

- Remarkable experience in professional services
 - Huge knowledge of applications to aid accountancy profession
 - Deep knowledge of HR practices and project management
 - Familiarity with database concepts
 - Amazing ability to articulates business benefit
 - Superior communication skills
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Professional Experience:

Professional Services Consultant
Revlon, Batesville, MS
August 2005 – Present

- Interpreted functional requirements of controls.
- Coordinated with customer about technical requirements.
- Headed information Controls Assessment service.
- Managed information control gaps and improvisation opportunities.
- Participated in weekly project status meetings.
- Outlined changes to project plan.

Professional Services Consultant
Novel, Inc., Batesville, MS
May 2000 – July 2005

- Imparted input to weekly project and status.
 - Recognized additional product and service opportunities.
 - Assured project provided required business benefits.
 - Assisted project manager to maintain projects.
 - Established solution as per customer's requirements.
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Education:

Bachelor's Degree in Business Administration
Colorado Technical University, Colorado, CO

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