

PROGRAM CONTROL ANALYST RESUME

Job Objective:

To obtain a challenging Program Control Analyst position in a well reputed organization.

Highlights of Qualifications:

- Sound knowledge of program control techniques in the Federal Contracting environment
- Profound knowledge of working with accounting principles and accounting software and databases
- Good understanding of cost and schedule development and controls
- Ability to analyze project control requirements
- Excellent communication and interpersonal skills
- Extensive knowledge of financial analysis
- Excellent analytical and critical thinking skills

Professional Experience:

Program Control Analyst
Raytheon Solipsys, Buffalo, NY
August 2005 – Present

- Ensured compliance with internal procedures and government procurement regulations.
- Implemented program plan requirements and performed in-depth studies to determine optimum program plans.
- Assisted in developing financial controls, procedures, systems and forecasting techniques.
- Ensured compliance with government and customer requirements.
- Monitored and determined progress of program requirements.
- Prepared moderately complex financial and administrative reports and distributed to customer organizations.

Program Control Analyst
Modern Technology Solutions, Inc., Buffalo, NY
May 2000 – July 2005

- Conducted and performed moderately complex financial analysis.
- Interfaced with subcontractors, vendors and customers.
- Performed and conducted a variety of internal review assignments.
- Worked effectively with Program Control Specialist and YMS Core Engineering team
- Assisted in the development and implementation of Project Engineering Control Metrics.

Education:

Bachelor's Degree in Accounting
Georgia State University, Atlanta, GA

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