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## Project Consultant Resume

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### Job Objective

To secure the position of Project Consultant that will allow me to utilize acquired skills and experience.

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### Areas of Excellence:

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- Remarkable experience with Information Systems
  - Huge knowledge of proven project management techniques
  - Deep knowledge of budget management and financial reporting
  - Familiarity with planning and delivering grant funded project
  - Ability to direct IT projects
  - Ability to deliver quality solutions to customers
  - Superior communication skills
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### Professional Experience:

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Project Consultant  
Orange, Murrieta, CA  
August 2005 – Present

- Managed business objectives and needs into system deliverables.
- Assisted management team on business analysis.
- Coordinated with business, marketing and finance.
- Established aspects of deployment effort.
- Corresponded with and established technical resources.

Project Consultant  
Flip, Inc., Murrieta, CA  
May 2000 – July 2005

- Administered overall program as key business liaison.
  - Reviewed project progress and coordinated with management team.
  - Managed issues resolution within projects.
  - Handled expectations on project delivery.
  - Outlined and administered project risk.
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### Education:

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Bachelor's Degree in Business Administration  
Florida International University, Florida, FL

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