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## Project Superintendent Resume

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### Job Objective

To obtain Project Superintendent Position in which to utilize my skills in such a way as to become a valued member and long-term employee within the company.

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### Highlights of Qualifications:

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- Huge knowledge of Nuclear power plants and refineries
  - Deep knowledge of principles of building repair and construction
  - Familiarity with basic principles and practices of varied trade crafts
  - Ability to coordinate with project manager and interpret blue prints and drawings
  - Ability to administer work and develop relationships
  - Ability to express, motivates, and influence personnel in a positive manner
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### Professional Experience:

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Project Superintendent  
Tremco Inc, Yakima, WA  
September 2006 – Till Date

- Interpreted project plans and coordinated with division designers.
- Established project operational plans and conducted visits.
- Formulated reports and maintained records.
- Administered staff and carried out Career Development Reviews.
- Handled construction plan and outlined Monthly Progress Report.
- Drafted original CPM Project Schedule.
- Corresponded weekly subcontractor coordination meetings.

Project Superintendent  
Bechtel Corporation, Yakima, WA  
March 2001 – August 2006

- Administered activities and conducted regular visits.
  - Monitored scheduling of each project.
  - Evaluated job site operations and imparted guidance to Site Safety and Substance Abuse Program.
  - Imparted job site quality control checks.
  - Reviewed preparation of daily reports.
  - Assisted Project Manager and coordinated with him.
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### Education:

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Bachelor's Degree in Engineering  
Claflin University, Orangeburg, SC

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