
QUALITY CONTROL ANALYST RESUME

Job Objective:

Seeking the position of Quality Control Analyst in an esteemed organization.

Highlights of Qualifications:

- Ability to identify, report, and review defects in assessing application quality
 - Ability to perform and manage test execution activities.
 - Ability to write reports, business correspondence, and operating procedures
 - Ability to understand and execute technical procedures
 - Sound knowledge of preparing communications for diverse constituencies
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Professional Experience:

Quality Control Analyst

Genzyme, Chicago, IL

August 2005 – Present

Identified and assisted in resolving issues with data, orders, forms and products.

Monitored and evaluated individual counselor performance and productivity.

Created, prepared and maintained accurate records of individual associates and departmental performance.

Maintained audit findings and results including charts, graphs, logs and summaries.

Established departmental, divisional, corporate, federal, state and industry standards.

Provided recommendations for the design and implementation of process and system enhancements.

Quality Control Analyst

IDEXX Laboratories, Inc., Chicago, IL

May 2000 – July 2005

Supported and managed department telephone queues and assisted with servicing borrowers.

Developed assays to support raw materials testing and the QC release testing and stability program.

Maintained, calibrated and validated instruments and equipment, OOS investigation and resolution, deviation response and resolution.

Conducted routine analytical experiments using analytical methods and procedures.

Performed and conducted testing for development and commercial samples.

Education:

Bachelor degrees in Computer Sciences

University of California, Berkeley, CA

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