
Quality Officer Resume

Job Objective

To maximize my skills and training as a Quality Officer in well organized organization to help the organization reach its objectives.

Highlights of Qualifications:

- Remarkable experience in conducting internal quality audits
 - Huge knowledge of Quality Management and quality monitoring program
 - Deep knowledge of facilitating external monitoring
 - Familiarity with JCAHO, OSHA, Medicare COP, and state requirements
 - Wide knowledge of ISO and Process Improvement
 - Amazing ability to develop working relationships
 - Outstanding ability of meet timelines
 - Excellent influential and motivational skills
 - Superior technical planning, organization and time-management skills
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Professional Experience:

Quality Officer

Southside Regional Medical Center, Westborough, MA

August 2005 – Present

- Established technical Quality standards.
- Carried out regular assessment and checks.
- Monitored apt setting of Quality standards.
- Innovated Quality management system.
- Imparted information to organization's staff.

Quality Officer

Mimbres Memorial Hospital, Westborough, MA

May 2000 – July 2005

- Assured enforcement of management system.
 - Imparted training to member of staff.
 - Maintained IT department documentation.
 - Established quality monitoring and review process.
 - Developed quality monitoring program.
 - Managed external quality monitoring visits.
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Education:

Bachelor's Degree in Nursing

Los Angeles Harbor College, Wilmington, CA

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