
Real Estate Lawyer Resume

Job Objective

Seeking opportunity to work within your firm as Real Estate Lawyer.

Highlights of Qualifications:

- Strong experience in real estate leasing and related real estate transactional
 - Exceptional knowledge of real estate laws, property titles and zoning laws
 - Sound knowledge of leasing procedure, practices and agreements.
 - Familiarity with real estate legal research techniques
 - Ability to draft, review and negotiate leases
 - Remarkable ability to handle multiple cases simultaneously
 - Immense ability to negotiate contracts and agreements
 - Outstanding ability to adapt to rapidly changing housing environment
 - Superior written and verbal communication skills
 - Strong negotiating and advising skills
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Professional Experience:

Real Estate Lawyer
Rubin Lublin Suarez Serrano, LLC, Plymouth, IL
August 2007 – Present

Responsibilities:

- Provide legal guidance on real estate purchasing, acquisition, selling and leasing activities.
- Investigated property history and zoning laws.
- Drafted property descriptions and legal testimony.
- Presented disclosure requirements.
- Analyzed property documents to identify any fraud.
- Assessed legal risks and developed remedial measures.
- Reviewed lease and mortgage documents, deeds and trust documents.
- Provided advice on real estate transactions.

Real Estate Lawyer
Gibson Arnold & Associates, Inc., Plymouth, IL
May 2004 – July 2007

Responsibilities:

- Drafted legal documentations for real estates.
 - Reviewed and approved easement agreements.
 - Assisted lease administration department to approve lease amendments.
 - Addressed legal issues before closing property sales.
 - Reviewed property contracts and purchase contracts.
 - Coordinated with outside Attorneys for case management.
 - Explained clients about real estate laws
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Education:

Master's Degree in Real Estate Law
Rio Salado College, Tempe, AZ
Bachelor's Degree in Law
Martin University, Indianapolis, IN

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