
Recreation Specialist Resume

Job Objective

Professional Recreation Specialist in search of a highly established firm that will allow me to further boost my career in this field.

Highlights of Qualifications:

- Huge experience in Recreation
 - In-depth knowledge of Recreation methods and procedures
 - Familiarity with therapeutic principles, practices, standards and techniques
 - Proficient with Microsoft Excel and Word
 - Excellent oral, written communication and organizational skills
 - Ability to identify and recommend problem resolution
 - Ability to lead recreational groups
 - Ability to develop and implement recreation programs
 - Ability to provide the highest quality preparation and documentation
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Professional Experience:

Recreation Specialist
Universal Health Services, East Lansing, MI
May 2006 – Present

- Organized and performed all the competitions and tournaments.
- Checked recreation area for tidiness and safety.
- Checked and inspected all the detainees in and out of the gym.
- Organized recreation department records.
- Placed order, maintained and arranged the repair of all recreation department equipment.

Recreation Specialist
Foothills Park & Recreation District, East Lansing, MI
March 2003 – April 2006

- Organized and implemented non-vocational programs and motivated trainee's participation.
 - Provided the materials, films, supplies and game equipment on supervisor's recommendation.
 - Organized and held weekly game activities.
 - Helped organizing in center-sponsored trips and events.
 - Trained the teams engaged in on and off center activities.
 - Assisted the trainees in drama and other creative activities.
 - Assisted and coached trainees in recreation and non-vocational aide program.
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Education:

Bachelor's Degree in Recreational Science
Edison State College, Fort Myers, FL

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