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## Red Cross Volunteer Resume

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### Job Objective

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To work for The American Red Cross as Volunteer.

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### Highlights of Qualifications:

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- Wide experience in serving as volunteer in Red Cross organization
  - Sound knowledge of social service programs
  - Strong knowledge of community programs and services
  - Skilled in planning and coordinating volunteer activities
  - Ability to develop training modules for volunteers
  - Ability to work with people from diverse backgrounds
  - Ability to manage multiple priorities and make complex decisions
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### Professional Experience:

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Red Cross Volunteer  
American Red Cross, Honolulu, HI  
August 2007 – Present

- Identified and assigned volunteers for Red Cross programs.
- Managed work assignments for volunteers.
- Developed youth and blood service program for Red Cross organization.
- Proposed improvements to enhance service deliveries.
- Assisted in community outreach activities.
- Monitored performances of volunteers and provided appropriate feedbacks.

Red Cross Volunteer  
Mexican Red Cross, Honolulu, HI  
May 2004 – July 2007

- Worked with Manager to identify volunteer opportunities.
  - Prepared volunteer job descriptions.
  - Hired and trained volunteers.
  - Updated volunteer database system with latest information.
  - Visited schools and colleges to promote volunteer opportunities.
  - Identified funding sources to support Red Cross programs.
  - Attended community events to promote Red Cross services.
  - Reviewed and recommended improvements to existing Red Cross programs.
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### Education:

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Bachelor's Degree in Social Work  
Montclair State University, Upper Montclair, NJ

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