

---

## Reimbursement Specialist Resume

---

### Job Objective

---

To secure a position as Reimbursement Specialist with a reputable company where my skills can grow and help strengthen the company.

---

### Highlights of Qualifications:

---

- Huge Medical billing and reimbursement experience
  - Wide knowledge of CPT and ICD 9 CM coding, governmental and HIPAA mandated patient confidentiality regulations
  - Ability to provide education and trend analysis related to reimbursement
  - Good understanding of third party and government payer regulations
  - In-depth knowledge of collection procedures and medical terminology
  - Extensive knowledge of HCFA 1500, UB 92, ICD9 and CPT coding
  - Proficient with Microsoft Word, Excel and Web-enabled applications
  - Excellent written and oral communication skills
- 

### Professional Experience:

---

Reimbursement Specialist  
UPMC, New York, NY  
May 2006 – Present

- Developed the accurate clean claims and submitted to third party payers and patients.
- Handled all the explanations of Benefits.
- Gathered the information from carrier and patient when services billed are rejected.
- Checked all the admission forms and Medicare waiver are obtained back.
- Gathered monthly collection and DSO (Days Sales Outstanding).

Reimbursement Specialist  
Organogenesis, Inc, New York, NY  
March 2003 – April 2006

- Checked the patient's insurance benefits.
  - Recognized the network providers, provider restrictions, co-pays as needed.
  - Documented the activities appropriately in progress notes.
  - Prepared the written communication to customers regarding reimbursement status.
  - Communicated with the team members on an as needed basis.
  - Gathered and entered the data for distributor referral cases.
- 

### Education:

---

Bachelor's Degree in Health Care Administration  
Clermont College, Batavia, OH

[Build your Resume Now](#)