
Research Officer Resume

Job Objective

To secure a Research Officer position within a fast growing organization in which my expertise can help the organization meet their goals.

Highlights of Qualifications:

- Huge knowledge of university research library environment
 - Ability to understand, analyze and explain clearly, issues
 - Ability to deliver presentations at conferences
 - Ability to work on own initiative and take responsibility for actions
 - Ability to assess quality of research, including ratings of research and attribution of sources
 - Ability to explain quantitative analyses and research findings
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Professional Experience:

Research Officer
University of Miami, New Rockford, ND
August 2005 – Present

- Researched issues and aided development of policy.
- Formulated research and reports.
- Aided in developing partnerships.
- Provided aid in development and delivery of advocacy initiatives.

Research Officer
Abilene Christian University, New Rockford, ND
May 2000 – July 2005

- Aided as staff resource person to Committees.
 - Formulated Annual Report and carried out evaluation of current written research.
 - Suggested improvements and promoted utilization of research data.
 - Coordinated with portfolio managers.
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Education:

Bachelor's Degree in Library Science
Allen College, Waterloo, IA
Master's Degree in Library Science
Luther College, Decorah, IA

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