
Residential Advisor Resume

Job Objective

To obtain a position as a member of your organization in which I can exercise my experience as a Residential Advisor.

Summary of Qualifications:

- Good experience working in a residential setting
 - Familiarity with youth counseling, social work, rehabilitation, security, law enforcement, vocational guidance
 - Ability to facilitatesocial skills training and review student progress
 - Ability to provides group and individual guidance
 - Ability to assist students in their academic, vocational and social development
 - Proficient in MS Office suite
 - Strong project management and organizational skills
 - Excellent communication and interpersonal skills
 - Remarkable ability to write descriptive reports
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Work Experience:

Residential Advisor, August 2005 – Present

Career Systems Development Corporation (CSD), Hope, MI

- Assisted students in adjusting to Center life by providing supervision, behavior modification and acted as a mentor.
- Monitored students in personal hygiene, assignments and recreation activities.
- Counseled stress management and problems.
- Provided insight into responsible behavior and attitudes.
- Prepared reports and forms and annotated logs to ensure accurate documentation of daily observations of student's progress, performance, behavior and attitudes.
- Helped groups with budget preparation, lease and chores completion.

Residential Advisor, May 2000 – July 2005

Glenmont Job Corps Academy, Hope, MI

- Provided guidance and counseling to students in social, independent living.
 - Monitored student's activities and maintained safe, clean, and orderly environment.
 - Ensured proper behavior, student accountability.
 - Transported students to recreational and cultural activities.
 - Performed dorm and administrative functions.
 - Participated in group discussions regarding peer mediation and conflict resolution.
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Education:

Bachelor's Degree in Phychology, Frank Phillips College, Borger, TX

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