

RESUME FOR A WORKER WITH GAP IN WORK HISTORY

Summary of Qualifications:

- 5 years experience in the grocery industry as front end manager.
- 4 years experience as floor supervisor of grocery store.
- Excellent sales experience and communications skills.
- Strong work ethic.
- Multi tasker.
- Leader and team player.

RELEVANT SKILLS & EXPERIENCE:

Customer Service:

- Maintain a first name basis with most regular customers
- Ensure the utmost in customer attention in all questions, problems, or concerns
- Was product expert on all grocery items in the store for the convenient resource of customer

Supervision:

- As Front End Manager, managed staff of 30 part and full time staff
- Prepared all schedules for staff and met needs of store in more heavy traffic
- Responsible for all new and existing staff productivity and training.

Administrative:

- Balanced all register operators drawers on a shift by shift basis as well as daily basis
- Handled all discrepancies with accounting and troubleshooting skills
- Maintained corporate ledger and sales report data
- Made daily deposits and prepared drawers for business
- Processed all forms of payment, as well as returned checks

Education:

1999-Associates Degree Temple University, PA

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