
Retail Sales Representative Resume

Job Objective

Seeking reputable company in which to obtain a Retail Sales Representative position.

Highlights of Qualifications:

- Extensive retail selling experience
 - Wide Knowledge of retail customer operations
 - Knowledge in entertainment technologies, consumer electronics and telecommunications industry
 - Ability to effectively present information
 - Ability to handle mathematical calculations
 - Ability to handle cash and credit card transactions
 - Superior verbal and written communication skills
 - Solid time management, organization and customer service skills
 - Remarkable ability to manage at multiple retail locations
-

Professional Experience:

Retail Sales Representative
UTC Associates, Inc., Bedford MA
November 2006 – Present

- Extended assistance to customers and provided requisite information on products.
- Aided customers to make apt selections.
- Marketed company products to current clients and prospects.
- Formulated action plans and schedules and followed up on referrals.
- Outlined presentations, proposals and sales contracts and managed sales materials.

Retail Sales Representative
PepsiCo, Bedford MA
February 2001 – October 2006

- Nurtured current client and potential client relationships and formulated paperwork to manage contract services.
 - Managed account services and conducted quality checks as well as handled client concerns.
 - Formulated various status reports.
 - Guided company staff to achieve sales.
 - Enforced special sales activities to reduce stock.
-

Education:

Bachelor's Degree in Business
Bucknell University, Lewisburg, PA

[Build your Resume Now](#)