
Retail Store Clerk Resume

Job Objective

To obtain a Retail Store Clerk position and to contribute to the success and reputation of the company.

Work Experience:

Retail Store Clerk

Legacy Liquors, Inc., Brook Park, OH
May 2004 – Present

- Educated customers on new products and special promotions.
- Maintained clean and orderly store and warehouse.
- Operated cash register and handled monies.

Retail Store Clerk

Sara Lee, Brook Park, OH
March 2002– April 2004

- Maintained store appearance by cleaning shelves, floors, and windows frequently.
 - Provided friendly, courteous service to all customers.
 - Assisted manager in day to day operations of the store.
 - Maintained paperwork processes during manager's vacation and illness.
-

Summary of Qualifications:

- Ability to lift products and boxes up to 50 lbs and move mobile racks.
 - Ability to read and understand basic instructions.
 - Ability to perform basic math calculations.
 - Ability to quickly learn inventory management software.
 - Wide knowledge of the parts and equipment.
 - Good understanding of E-Mail, Word and Excel in daily communications.
-

Education:

Associates degree in Accounting
Central Piedmont Community College, Charlotte, NC

[Build your Resume Now](#)