
Revenue Specialist Resume

Job Objective

Seeking work as a Revenue Specialist so I can use my skills and past experiences to better the company. Bringing specialized knowledge to the table to also improve your company with my skills.

Highlights of Qualifications:

- Hands-on experience in updating and maintaining case records
 - Profound knowledge of Generally Accepted Accounting Principles
 - In-depth knowledge of accounting information systems
 - Proficient with Microsoft Office software programs
 - Ability to type and keyboard accurately (35 wpm)
 - Excellent communication and customer service skills
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Professional Experience:

Revenue Specialist
Community Health Systems, Inc., Chattanooga, TN
May 2006 – Present

- Planned, applied and evaluated Heart Associates revenue cycle policies, procedures and practices.
- Assured consistency and accuracy of charging practices and appropriate hospital reimbursement.
- Gathered data and presented recommendations .
- Checked medical record documentation with posted charges for congruency.

Revenue Specialist
Sibley Physician Group, Chattanooga, TN
March 2003 – April 2006

- Analyzed and supported Claims Manager application for all Medical Faculty Associates clinical areas.
 - Collaborated with Systems support staff to analyze updates to Local Medical Review Policy (LMRP) and change into a user-friendly format for TES application.
 - Presented training on Charge applications.
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Education:

Bachelor's Degree in Healthcare Management
Defiance College, Defiance, OH

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