
Sales Officer Resume

Job Objective

Qualified Sales Officer seeking to fill position with established top-rate organization looking for applicants with extensive training and experience.

Highlights of Qualifications:

- Strong accomplished experience in cash management, sales and relationship management
 - Proficient in MS Office suite
 - Great interpersonal, analytical, and administrative skills
 - Strong written and communication skills
 - Excellent customer service skills
 - Amazing ability to build and maintain strong relationships
 - Outstanding ability to work independently, with and without supervision
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Professional Experience:

Sales Officer
First Horizon, Fort Myers, FL
August 2005 – Present

- Developed new profitable business by finding and assessing client's who wish to invest money into the sales officer's organization.
 - Advised clients on investment options by assessing and sharing risk factors.
 - Lead and achieved sales target.
 - Coordinated and closed group bookings.
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Education:

Bachelor's Degree in Business, Finance
Pittsburg State University, Pittsburg, KS

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