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## Salesforce Administration Resume

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### Job Objective

To be given the chance to work as Salesforce Administrator with esteemed firm in which to use my skills and abilities for the good of company.

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### Highlights of Qualifications:

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- Remarkable experience with administering and configuring Salesforce.com application
  - Proficient with Salesforce API data load tools
  - Good understanding of business processes
  - Familiarity with SQL and RDBMS
  - Ability to diagnose and handle technical issues
  - Ability to manage data loads and data quality
  - Ability to administer, configure and develop Salesforce.com applications
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### Professional Experience:

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Salesforce Administration  
Vaco Technology, Bel Air, CA  
March 2005 – Present

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### Responsibilities:

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- Maintained user roles and coached fresh end users.
- Handled system metrics to track trends.
- Recognized SF.com usage problems and crafted solutions.
- Coordinated in cross-functional teams.
- Managed with vendor partners and formulated optimal solutions for integration.

Salesforce Administration  
Expedia, Inc., Bel Air, CA  
December 2000 – February 2005

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### Responsibilities:

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- Assisted group sales department and managed with groups.
  - Aided development in Salesforce and handled processes of import file updates.
  - Coached group sales staff on usage of Salesforce.
  - Coordinated in staff meetings to understand the business.
  - Handled support work for group sales team.
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### Education:

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Bachelor's Degree in Marketing  
Robert Morris University, Moon Township, PA

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