SAP INSTRUCTIONAL DESIGNER RESUME

Matthew Taylor
3478 Jadewood Farms
West Orange, NJ 7052
(222) 665-6143
Email : [email]

Career Goal:

To demonstrate my expertise in Captivate, Articulate, SAP modules including SCM, HCM and FI/ CO as a SAP Instructional Designer.

Technical Skills:

Solid understanding of various SAP modules including:

- SAP (V2.0, 4.6 b)
- FI/ CO, MM, HCM
- Payroll, MSS, WMS

Adept in utilizing InfoPak documentation tool to design instructional material for:

- Different SAP modules
- Proprietary software applications

Highly skillful in utilizing online authoring tools like:

- Adobe Captivate
- Articulate, RWD uPerform

In depth knowledge of enterprise web conferencing software:

- Adobe connect, WebEx
- User productivity kit

Proficient in using software development methodologies:

- Agile, Scrum
- Waterfall

Developing calibers in:

- E-learning, technical writing
- SAP instructional techniques

Efficient in utilizing ITSM software and graphic applications:

- Remedy, Heat
- Microsoft Visio, Microsoft Office

Immense ability to:

- Create performance support tools
- Design business process documents and simulations.

Relevant Experience:

SAP Instructional Designer
NTT Data
January 2012 – Present
West Orange, NJ

- Created wide range of web- based and instructor- led training programs.
- Designed content for SAP related instructional products.
- Developed training material templates, curriculum and storyboards.
- Trained instructors on technical matters to help in successful delivery of training to employees.
- Evaluated learning effectiveness and designed strategies to foster continuous learning.
- Prepared assessments utilizing Articulate and Captivate training tools.

SAP Instructional Designer
Computer Sciences Corporation
November 2010 – January 2012
Marlton, NJ

- Compiled training needs by interviewing end users and technical experts.
- Arranged information into logical and comprehendible patterns.
- Designed SAP instructional and online curriculum as per requirement.
- Trained staff members on use of training templates.
- Designed role based learning programs utilizing SAP ECC 6.0 as per client needs.
- Provided project timelines, status and work estimates to higher management.

Educational Background:

Bachelor's Degree in Computer Science
West Liberty University
August 2006 – May 2010
West Liberty, WV

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