
SAP Trainee Resume

Job Objective

Searching for the opportunity to work as a SAP Trainee where I can practice my skills, enhance my career and help company business advance.

Highlights of Qualifications:

- Wide knowledge of Human Resources practices, policies and procedures
 - Ability to function independently and effectively in a self-directed environment
 - Strong decision making and analytical ability
 - Highly organized, detail-oriented, a strong work ethic and demonstrated teamwork skills
 - Excellent written and oral communication skills
 - Proficient with MS Office applications
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Professional Experience:

SAP Trainee
L&T Infotech Ltd, Chattanooga, TN
January 2009 – Present

- Reviewed HCM customer business processes.
 - Gathered and transmitted business necessities for project.
 - Prepared Business blueprints, specifications and documents.
 - Researched and identified suitable SAP solutions.
 - Participated in designing, developing, documenting and support activities.
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Education:

Bachelor's Degree in Computer Science
Gonzaga University, Spokane, WA

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